

All interested applicants including persons with disability (PWD), members of indigenous communities, and those from any sexual orientation and gender identities (SOG) are encouraged to apply for the

POSITION TITLE : SENIOR PUBLIC UTILITIES REGULATION OFFICER (SG-18)
Item Number: NWRB-DENRB- **SRPURO-50-2004**

LOCATION : WATER UTILITIES DIVISION

Minimum Qualification Requirements:

Education : Bachelor's degree
Experience : 2 years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service Professional (Second Level Eligibility)

Duties & Responsibilities:

- Assists in the preparation of recommendation on application to operate industrial public utilities;
- Checks plans, specifications and estimates of proposed industrial public utilities to determine if layout, installation and construction and types of machineries and equipment adequate and in accordance with the Board's requirements and regulations;
- Works/assists on the inventory and appraisal of machinery and equipment of industrial public utilities to establish values for depreciation and rate determination;
- Determines violators of the rules and regulation of the Board on the franchise and makes report and recommendation;
- Inspects machinery and equipment, meters and instruments to determine whether such installed in accordance with plans submitted to and approved by the Board;
- Performs other related function from time to time assigned by the immediate supervisor.

Assessment Process:

1. Initial Assessment Steps
 - a. Personnel & Records Section Pre –screening
 - b. Human Resources Merit Promotion and Selection Board (HRMPSB) screening (Paper Evaluation)
2. Further Assessment Steps
 - a. Interview
 - b. Other work-related written examinations

Documentary Requirements:

*All interested qualified applicants shall submit the following to the Personnel & Records Section, 8th Floor NIA Bldg. EDSA, Q.C., or email to: personnel@nwr.gov.ph

- f. Letter of application,
- g. Updated Personal Data Sheet,
- h. Individual Performance Commitment and Review (IPCR) (for Promotional Appointment),
- i. Photocopy of Eligibility, and
- j. Photocopies of Certificate of Trainings/Seminars attended, TOR, Diploma, etc.

*Applicant who fail to submit complete documentary requirements as prescribed shall not be included in the evaluation.

Other Relevant Information:

*Candidate/s found by the HRMPSB to have met the Minimum Qualification Requirements and successfully hurdled the Assessment Process will be certified by the PSB as qualified for appointment/promotion to the subject vacancy.

Dr. SEVILLO D. DAVID Jr., CESO III
Executive Director

Date of Publication: July 28, 2021

Date of Posting: July 28 - August 11, 2021